****

**Fence Permit Application**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Application Instructions** – Please fill this form out completely, supplying all necessary information

And documentation to support your request.

***OWNER INFORMATION:*** \_\_\_\_\_\_\_ Residential or \_\_\_\_\_\_\_ Commercial

**Owner Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **City**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **State**: \_\_\_\_\_\_\_ **Zip**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Lot Information: \_\_\_\_ Interior Lot \_\_\_\_\_ Corner Lot Will Fence be installed in the front Yard? \_\_\_­­\_\_ Yes \_\_\_\_\_ No**

**Will Fence be installed adjacent to a street or public right-of-way? \_\_\_\_ Yes \_\_\_\_ No**

***INSTALLER INFORMATION*:** Check if fence will be installed by the owner

**Contractor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **License Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **City**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **State**: \_\_\_\_\_\_\_ **Zip**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***FENCE INFORMATION*:**

**1. Is this fence: \_\_\_\_ New Construction \_\_\_ And extension of existing fence or wall \_\_\_ Replacement**

**2. Type of Fence: \_\_\_ Chain link \_\_\_ Wood privacy \_\_\_ Wrought Iron \_\_\_ Retaining Wall \_\_\_ Brick \_\_\_\_ Other Describe: \_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Height of Fence: \_\_\_\_\_\_\_ Ft.**

**4. Will the Fence Enclose a pool or Hot tub? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No**

***SUBMITTAL CHICKLIST*:**

**\_\_\_\_\_ Application form**

**\_\_\_\_\_ Application/Permit Fee**

**\_\_\_\_\_ Site Plan (see next page for site plan requirements)**

**This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.***I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel provisions of any other state or local law regulating construction or the performance of construction. I also agree that the building or premises shall not be occupied until a Certificate of Occupancy is issued.*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Signature of Owner, Contractor Date**

 **OFFICE USE ONLY**

|  |  |  |
| --- | --- | --- |
|  **Check\_\_\_\_\_\_\_\_\_\_\_** |  **Cash** |  |
| **Permit** | **Penalty** | **Total** |
|  |  |  |
|  |  |  |

**Fence Permit Supplement**

**PLOT PLAN REQUIREMENTS:**

A plot plan must be submitted with the application in order to process the permit. The plot plan must have the following information:

* Location of all property lines
* Location of existing structures
* Location of existing or proposed pools/spas
* Location of existing fencing on or adjacent to the property that is to remain in place
* Portions of existing fence that will be replaced
* Location of new fence
* Location of gates
* Location of utility easements
* Location of drainage easements

**FENCE REGULATIONS:**

1. Fences must be located on private property built with consent of the property owner.

2. Fencing must not exceed 96 inches (8ft)

3. Fences around pools must be at least 72 inches (6ft)

4. Fences around pools must not have more than 4 inches in the opening if it is not a solid fence

5. Fences around pools must have self-locking devices on gate

6. No fences can be erected on corner lots that impede the oncoming traffic

I certify that the above Requirements and Regulations have been met and a permit can be issued.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zoning Official Date